

| Name of fee or Charge Corporate Services | Statutory/ Discretionary Charge | VAT Status 18/19 | Charge excl. VAT 2018/19 | VAT Amount 2018/19 | Charge incl. VAT 2018/19 | VAT Status 19/20 | Charge excl. VAT 2019/20 | VAT Amount 2019/20 | Charge incl. VAT 2019/20 | New, Deleted, Varied, Unchanged |
|---|------------------------------------|------------------------|---------------------------------|-----------------------|---------------------------------|------------------------|---------------------------------|-----------------------|---------------------------------|---------------------------------------|
| Legal and Democratic Services - Council House Sales - Copy of Insurance Policy | D | S | £ 45.83 | £ 9.17 | £ 55.00 | S | £ 47.50 | £ 9.50 | £ 57.00 | increased |
| Legal and Democratic Services - Council House Sales - Copy of Landlord's Offer Notice - Full | D | S | £ 35.00 | £ 7.00 | £ 42.00 | S | £ 36.25 | £ 7.25 | £ 43.50 | increased |
| Legal and Democratic Services - Council House Sales - Copy of Landlord's Offer Notice - Part | D | S | £ 14.17 | £ 2.83 | £ 17.00 | S | £ 14.58 | £ 2.92 | £ 17.50 | increased |
| Legal and Democratic Services - Council House Sales - Copy of Service Charge Certificate | D | S | £ 30.00 | £ 6.00 | £ 36.00 | S | £ 30.83 | £ 6.17 | £ 37.00 | increased |
| Legal and Democratic Services - Council House Sales - Document retrieval | D | S | £ 9.17 | £ 1.83 | £ 11.00 | S | £ 9.58 | £ 1.92 | £ 11.50 | increased |
| Legal and Democratic Services - Council House Sales - Fee for Application to buy garage | D | S | £ 75.83 | £ 15.17 | £ 91.00 | S | £ 78.33 | £ 15.67 | £ 94.00 | increased |
| Legal and Democratic Services - Council House Sales - Lease prints | D | O | £ 68.00 | £ - | £ 68.00 | O | £ 70.00 | £ - | £ 70.00 | increased |
| Legal and Democratic Services - Council House Sales - Leasehold Enquiries - Maintenance and rent details, insurance etc. | D | O | £ 155.00 | £ - | £ 155.00 | O | £ 160.00 | £ - | £ 160.00 | increased |
| Legal and Democratic Services - Council House Sales - Letter of Postponement concerning authorized words on properties with statutory discount charge | D | O | £ 67.00 | £ - | £ 67.00 | O | £ 69.00 | £ - | £ 69.00 | increased |
| Legal and Democratic Services - Council House Sales - Ownership Changes Leaseholds Houses and Flats | D | O | £ 45.00 | £ - | £ 45.00 | O | £ 46.50 | £ - | £ 46.50 | increased |
| Legal and Democratic Services - Council House Sales - Photocopying A3 | D | S | £ 1.25 | £ 0.25 | £ 1.50 | S | £ 1.50 | £ 0.30 | £ 1.80 | increased |
| Legal and Democratic Services - Council House Sales - Photocopying A4 | D | S | £ 0.83 | £ 0.17 | £ 1.00 | S | £ 1.00 | £ 0.20 | £ 1.20 | increased |
| Legal and Democratic Services - Council House Sales - Post and Packing | D | E | £ 3.00 | £ - | £ 3.00 | E | £ 3.50 | £ - | £ 3.50 | increased |
| Legal and Democratic Services - Council House Sales - Stat charge discharge - discount 3 year period | D | O | £ 69.00 | £ - | £ 69.00 | O | £ 71.00 | £ - | £ 71.00 | increased |
| Legal and Democratic Services - Council House Sales - Transfer of Equity approval and seal | D | O | £ 71.00 | £ - | £ 71.00 | O | £ 73.00 | £ - | £ 73.00 | increased |
| Legal and Democratic Services - Council House Sales - Transfer prints | D | O | £ 43.00 | £ - | £ 43.00 | O | £ 44.50 | £ - | £ 44.50 | increased |
| Legal and Democratic Services - Miscellaneous - Authorised Guarantee Agreement | D | O | £ 481.00 | £ - | £ 481.00 | O | £ 495.00 | £ - | £ 495.00 | increased |
| Legal and Democratic Services - Miscellaneous - Commercial Lease Assignment | D | E | £ 649.00 | £ - | £ 649.00 | E | £ 670.00 | £ - | £ 670.00 | increased |
| Legal and Democratic Services - Miscellaneous - Commercial Lease Grant (Complex) | D | E | £1,200 upwards (no maximum) | £ - | £1,200 upwards (no maximum) | E | £1,250 upwards (no maximum) | £ - | £1,250 upwards (no maximum) | increased |
| Legal and Democratic Services - Miscellaneous - Commercial Lease Grant (Simple) | D | E | £ 740.00 | £ - | £ 740.00 | E | £ 765.00 | £ - | £ 765.00 | increased |
| Legal and Democratic Services - Miscellaneous - Commercial License (Simple) | D | E | £ 195.00 | £ - | £ 195.00 | E | £ 200.00 | £ - | £ 200.00 | increased |
| Legal and Democratic Services - Miscellaneous - Commercial License to Assign | D | E | £ 550.00 | £ - | £ 550.00 | E | £ 565.00 | £ - | £ 565.00 | increased |
| Legal and Democratic Services - Miscellaneous - Commercial License to Assign Plus Authorised Guarantee Agreement | D | E | £ 750.00 | £ - | £ 750.00 | E | £ 775.00 | £ - | £ 775.00 | increased |
| Legal and Democratic Services - Miscellaneous - Commercial License to Assign Plus Deed of Variation of Lease | D | E | £850 - £1,250 | £ - | £850 - £1,250 | E | £875 - £1,275 | £ - | £875 - £1,275 | increased |
| Legal and Democratic Services - Miscellaneous - Commercial Deed of Variation of (Shop) Lease | D | E | £650 - £950 | £ - | £650 - £950 | E | £670 - £980 | £ - | £670 - £980 | increased |
| Legal and Democratic Services - Miscellaneous - Copy of Lease | D | S | £ 90.00 | £ 18.00 | £ 108.00 | S | £ 93.33 | £ 18.67 | £ 112.00 | increased |
| Legal and Democratic Services - Miscellaneous - Deed of Covenants | D | E | £ 452.00 | £ - | £ 452.00 | E | £ 465.00 | £ - | £ 465.00 | increased |
| Legal and Democratic Services - Miscellaneous - Landlord Licence | D | O | £ 548.00 | £ - | £ 548.00 | O | £ 565.00 | £ - | £ 565.00 | increased |
| Legal and Democratic Services - Miscellaneous - Legal Charge re. drafting of document for:- Section 278 (Complex) | D | O | £2,500 upwards (No set maximum) | £ - | £2,500 upwards (No set maximum) | O | £2,575 upwards (No set maximum) | £ - | £2,575 upwards (No set maximum) | increased |
| Legal and Democratic Services - Miscellaneous - Legal Charge re. drafting of document for:- Deed of Variation (re. S106 or complex commercial leases or agreements) | D | O | £1,000 upwards (No set maximum) | £ - | £1,000 upwards (No set maximum) | O | £1,030 upwards (No set maximum) | £ - | £1,030 upwards (No set maximum) | increased |
| Legal and Democratic Services - Miscellaneous - Legal Charge re. drafting of document for:- Easements | D | O | £ 1,000.00 | £ - | £ 1,000.00 | O | £ 1,030.00 | £ - | £ 1,030.00 | increased |
| Legal and Democratic Services - Miscellaneous - Legal Charge re. drafting of document for:- Rent Reviews | D | O | £220 - £350 | £ - | £220 - £350 | O | £230 - £360 | £ - | £230 - £360 | increased |
| Legal and Democratic Services - Miscellaneous - Legal Charge re. drafting of document for:- Section 106 (Standard) | S | O | £ 1,750.00 | £ - | £ 1,750.00 | O | £ 1,750.00 | £ - | £ 1,750.00 | unchanged |
| Legal and Democratic Services - Miscellaneous - Legal Charge re. drafting of document for:- Section 106 (complex financial obligations or in-kind works) | D | O | £2,500 upwards (no set limit) | £ - | £2,500 upwards (no set limit) | O | £2,575 upwards (No set maximum) | £ - | £2,575 upwards (No set maximum) | increased |
| Legal and Democratic Services - Miscellaneous - Legal Charge re. drafting of document for:- Section 106 (complex with Affordable Housing obligations) | D | O | £3,500 upwards (no set limit) | £ - | £3,500 upwards (no set limit) | O | £2,575 upwards (No set maximum) | £ - | £2,575 upwards (No set maximum) | increased |
| Legal and Democratic Services - Miscellaneous - Legal Charge re. drafting of document for:- Section 38 (Standard) | S | O | £ 2,500.00 | £ - | £ 2,500.00 | O | £ 2,575.00 | £ - | £ 2,575.00 | increased |
| Legal and Democratic Services - Miscellaneous - Legal Charge re. drafting of document for:- Section 38 (Complex) | D | O | £2,500 upwards (No set maximum) | £ - | £2,500 upwards (No set maximum) | O | £2,575 upwards (No set maximum) | £ - | £2,575 upwards (No set maximum) | increased |
| Legal and Democratic Services - Miscellaneous - Legal Charge re. drafting of document for:- Surrenders | D | O | £ 600.00 | £ - | £ 600.00 | O | £ 620.00 | £ - | £ 620.00 | increased |
| Legal and Democratic Services - Miscellaneous - Legal Charge re. drafting of document for:- Transfer of Open Space | D | O | £ 800.00 | £ - | £ 800.00 | O | £ 825.00 | £ - | £ 825.00 | increased |
| Legal and Democratic Services - Miscellaneous - Legal Charge re. drafting of document for:- Verification of Proof of Life | D | O | £ 50.00 | £ - | £ 50.00 | O | £ 52.00 | £ - | £ 52.00 | increased |
| Legal and Democratic Services - Miscellaneous - Legal Charge re. drafting of document for:- Wayleave Agreement Democratic Services | D | O | £ 500.00 | £ - | £ 500.00 | O | £ 515.00 | £ - | £ 515.00 | increased |
| Legal and Democratic Services - Miscellaneous - Licence of Alteration | D | O | £ 703.00 | £ - | £ 703.00 | O | £ 725.00 | £ - | £ 725.00 | increased |
| Legal and Democratic Services - Miscellaneous - Licences to assign Leasehold Premises | D | O | £ 703.00 | £ - | £ 703.00 | O | £ 725.00 | £ - | £ 725.00 | increased |
| Legal and Democratic Services - Miscellaneous - Notice of Assignment | D | O | £ 82.00 | £ - | £ 82.00 | O | £ 85.00 | £ - | £ 85.00 | increased |
| Legal and Democratic Services - Miscellaneous - Notice of Charge | D | O | £ 82.00 | £ - | £ 82.00 | O | £ 85.00 | £ - | £ 85.00 | increased |
| Legal and Democratic Services - Miscellaneous - Retrospective Consent | D | O | £ 120.00 | £ - | £ 120.00 | O | £ 125.00 | £ - | £ 125.00 | increased |
| Legal and Democratic Services - Miscellaneous - Right to Buy Engrossment | D | O | £ 75.00 | £ - | £ 75.00 | O | £ 77.00 | £ - | £ 77.00 | increased |
| Legal and Democratic Services - Miscellaneous - Sale of Garden Land/ Additional Land | D | E | £ 703.00 | £ - | £ 703.00 | E | £ 725.00 | £ - | £ 725.00 | increased |

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|--|---------------------------------------|------------------------|---|-----------------------|---|------------------------|---|-----------------------|---|---------------------------------------|
| Legal and Democratic Services - Miscellaneous - Sale of Land | D | E | If under £1,000 min charge £703 then incremental depending on value & complexity (no maximum) | £ - | If under £1,000 min charge £703 then incremental depending on value & complexity (no maximum) | E | If under £1,000 min charge £725 then incremental depending on value & complexity (no maximum) | £ - | If under £1,000 min charge £725 then incremental depending on value & complexity (no maximum) | increased |
| Legal and Democratic Services - Miscellaneous - Shop Leases | D | O | £ 720.00 | £ - | £ 720.00 | O | £ 740.00 | £ - | £ 740.00 | increased |
| Legal and Democratic Services - Register of Elections - Certificate of Residency, per elector, per year | D | E | £ 14.00 | £ - | £ 14.00 | E | £ - | £ - | £ - | REMOVED\Delet |
| Legal charge re drafting of document for:- Footpath/ Bridleway Creation or Diversion Agreement | S | O | £ 1,500.00 | £ - | £ 1,500.00 | O | £ 1,550.00 | £ - | £ 1,550.00 | increased |
| Legal charge re drafting of document for:- Grazing Licence | S | O | £ 441.00 | £ - | £ 441.00 | O | £ 455.00 | £ - | £ 455.00 | increased |
| Legal charge re drafting of document for:- Reg of Assign | S | O | £ 30.00 | £ - | £ 30.00 | O | £ 30.00 | £ - | £ 30.00 | unchanged |
| Legal charge re drafting of document for:- Section 111 Agreement (in addition to S106 fee) | S | O | £ 500.00 | £ - | £ 500.00 | O | £ 515.00 | £ - | £ 515.00 | increased |
| Legal charge re drafting of document for:- Section 142 Licence | S | O | £ 250.00 | £ - | £ 250.00 | O | £ 260.00 | £ - | £ 260.00 | increased |
| Legal charge re drafting of document for:- Section 278 (Standard) | S | O | £ 2,500.00 | £ - | £ 2,500.00 | O | £ 2,575.00 | £ - | £ 2,575.00 | increased |
| Legal charge re drafting of document for:- Section 50 Agreement | S | O | £ 650.00 | £ - | £ 650.00 | O | £ 670.00 | £ - | £ 670.00 | increased |
| Legal charge re drafting of document for:- Stopping up/ Orders etc under Highways Act | S | O | Estimate in circumstances of the case | £ - | Estimate in circumstances of the case | O | Estimate in circumstances of the case | £ - | Estimate in circumstances of the case | unchanged |
| Legal charge re drafting of document for:- Street License | S | O | £ 310.00 | £ - | £ 310.00 | O | £ 320.00 | £ - | £ 320.00 | increased |
| Legal Services - Contract & Procurement - Engrossment/ Sealing of Contract Fees - Discretionary/ No VAT - Contract Value £750,000 to £1,500,000 | D | E | £ 350.00 | £ - | £ 350.00 | E | £ 360.00 | £ - | £ 360.00 | increased |
| Legal Services - Contract & Procurement - Engrossment/ Sealing of Contract Fees - Discretionary/ No VAT - Contract Value £1,500,000 to £2,500,000 | D | E | £ 550.00 | £ - | £ 550.00 | E | £ 565.00 | £ - | £ 565.00 | increased |
| Legal Services - Contract & Procurement - Engrossment/ Sealing of Contract Fees - Discretionary/ No VAT - Contract Value £100,000 to £250,000 | D | E | £ 150.00 | £ - | £ 150.00 | E | £ 155.00 | £ - | £ 155.00 | increased |
| Legal Services - Contract & Procurement - Engrossment/ Sealing of Contract Fees - Discretionary/ No VAT - Contract Value £2,500,000 to £5,000,000 | D | E | £ 650.00 | £ - | £ 650.00 | E | £ 670.00 | £ - | £ 670.00 | increased |
| Legal Services - Contract & Procurement - Engrossment/ Sealing of Contract Fees - Discretionary/ No VAT - Contract Value £250,000 to £750,000 | D | E | £ 250.00 | £ - | £ 250.00 | E | £ 260.00 | £ - | £ 260.00 | increased |
| Legal Services - Contract & Procurement - Engrossment/ Sealing of Contract Fees - Discretionary/ No VAT - Contract Value exceeding £5,000,000 | D | E | £ 850.00 | £ - | £ 850.00 | E | £ 875.00 | £ - | £ 875.00 | increased |
| Legal Services - Contract & Procurement - Engrossment/ Sealing of Contract Fees - Discretionary/ No VAT - Variations/ Novations (where original contract value exceeds £250,000) | D | E | £ 150.00 | £ - | £ 150.00 | E | £ 155.00 | £ - | £ 155.00 | increased |
| Photocopying:- Election expense returns (per side copied) | S | E | £ 0.20 | £ - | £ 0.20 | E | £ 0.20 | £ - | £ 0.20 | unchanged |
| Sale of the edited register:- In data format, £20 *plus £1.50 for each 1,000 entries (or remaining part of 1,000 entries) in it | S | E | £20 *+£1.50 | £ - | £20 *+£1.50 | E | £20 *+£1.50 | £ - | £20 *+£1.50 | unchanged |
| Sale of the edited register:- In printed format, £10 *plus £5 for each 1,000 entries (or remaining part of 1,000 entries) in it | S | E | £10 *+£5 | £ - | £10 *+£5 | E | £10 *+£5 | £ - | £10 *+£5 | unchanged |
| Sale of the full register and the notices of alteration:- In data format, £20 *plus £1.50 for each 1,000 entries (or remaining part of 1,000 entries) in it | S | E | £20 *+£1.50 | £ - | £20 *+£1.50 | E | £20 *+£1.50 | £ - | £20 *+£1.50 | unchanged |
| Sale of the full register and the notices of alteration:- In printed format, £10 *plus £5 for each 1,000 entries (or remaining part of 1,000 entries) in it | S | E | £10 *+£5 | £ - | £10 *+£5 | E | £10 *+£5 | £ - | £10 *+£5 | unchanged |
| Sale of the list of overseas electors:- In data format, £20 *plus £5 for each 100 entries (or remaining part of 100 entries) in it | S | E | £20 *+£1.50 | £ - | £20 *+£1.50 | E | £20 *+£1.50 | £ - | £20 *+£1.50 | unchanged |
| Sale of the list of overseas electors:- In printed format, £10 *plus £5 for each 100 entries (or remaining part of 100 entries) in it | S | E | £10 *+£5 | £ - | £10 *+£5 | E | £10 *+£5 | £ - | £10 *+£5 | unchanged |
| The cost of a marked document (Register or Absent vote list):- Data copies is £10 *plus £1 per 1,000 entries or part thereof | S | E | £10 *+£1 | £ - | £10 *+£1 | E | £10 *+£1 | £ - | £10 *+£1 | unchanged |
| The cost of a marked document (Register or Absent vote list):- Printed copies is £10 *plus £2 per 1,000 entries or part thereof | S | E | £10 *+£2 | £ - | £10 *+£2 | E | £10 *+£2 | £ - | £10 *+£2 | unchanged |